## **Formatting Guidelines for Working Paper**

- 1. Paper should be an MSWord document.
- 2. Title and Heading should be in Bold.
- 3. Title font style Times New Roman.
- 4. Title font size -14.
- 5. Abstract should be no more than 200 words.
- 6. Include up to 3 JEL code numbers.
- 7. Single line spacing.
- 8. Font style Times New Roman.
- 9. Font size 12.
- 10. Paragraphs should be indented.
- 11. Double line spacing between paragraphs.
- 12. Full justification should be used.
- 13. Page numbering should be at the bottom centered.